



# Volunteer Application

Received by: \_\_\_\_\_

Date: \_\_\_\_\_

Name \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone: \_\_\_\_\_ Other Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Are you under 18 yrs old? (circle one) Y N      If yes, how old are you? \_\_\_\_\_      Do you have transportation? Y N

Emergency Contact: \_\_\_\_\_ Relationship to you: \_\_\_\_\_ Phone No: \_\_\_\_\_

Are you employed? Y N      Occupation: \_\_\_\_\_

Special Training/skills/interests: \_\_\_\_\_

What days of the week can you volunteer:      Sun - Mon - Tue - Wed - Thu - Fri - Sat      How many hours per day: \_\_\_\_\_

What part of the day do you prefer to volunteer (circle one) Morning - Afternoon - No Preference

How would you like to help AnimalSave (check as many as apply):

### Thrift Store (must be 18 yrs of age)

- Cashier
- Sort & Price Donations
- Pick-up / Delivery
- Dump Runs
- eBay Sales
- General (I'll do anything)

### Animal Programs (must be 18 yrs of age)

- Foster an Animal
- Animal Transport
- Help at Adoption Events
- Post Flyers
- Trap Feral Cats
- Recuperate Feral Cats

Other (please specify): -

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### Miscellaneous

- Events
- Fundraising
- Grant Writing
- Graphic Design
- Office Assistance (Clerical/Data Entry)
- Photography
- Website
- Writing/Editing
- Reception/Answering Phones
- Marketing/PR

### Cat Adoption Room (must be 18 yrs of age)

- Cat Room Attendant (Feed Cats/Clean Cages)
- Kitty Cuddler (Groom & Socialize Cats)

For Office Use Only:

Initials of Caller:

Start Date:

Duties/ Notes:

### Mobile Spay Neuter Clinic (Must be 18 yrs of age)

- Office Assistant
- Pre/Post Surgical Assistant
- Check Patients In/Out
- Veterinary Assistant\*

\*Prior experience needed

Revised 4-30-2010

## *Volunteer Opportunities*

There are many ways to get involved with AnimalSave, including,

**Thrift Store:** Located at 520 E Main Street, Grass Valley, the Thrift Store is always in need of volunteers to price, sort, pickup donations or cashier. Training is provided and you'll work with a great group of friendly folks.

**Special Events:** Throughout the year we need help with our special events like the Santa Paws Holiday Auction, Pet Adoptathon and our booth at the Nevada County Fair.

**Grant Writing:** Help secure funding from foundations, corporations and businesses. We will train the right person.

**Foster Program:** Foster homes are needed to provide short-term care for cats and dogs. We provide food and vet care while you provide a loving home while the cat or dog is waiting to be adopted.

**Adoption Events:** Help out at adoption events in front of local businesses.

**Cat Nap Room:** Clean, feed and cuddle kitties awaiting adoption at our thrift store.

**T/N/R Program:** We need volunteers to provide a warm and safe place to recuperate animals after they have been spayed/neutered.

**Office Assistance:** Help with mailings, data entry, phone calls and other administrative tasks.

**Receptionist:** You will provide information and/or advice in response to phone calls and messages.

**eBay Sales:** List donated items on eBay, including description writing and photography. Digital camera, computer and internet connection required.

**Mobile Spay & Neuter Clinic:** Office help answering phones, making appointments, data entry. Pre-surgical duties involve preparing for surgery, cleaning and sterilizing instruments. Patient check in/out involves good record keeping, educating the public about how to care for their pet and cleaning the van.

***Do you have an idea about how you can help? Let us know!***

**AnimalSave**  
PO Box 817  
Grass Valley, CA 95945

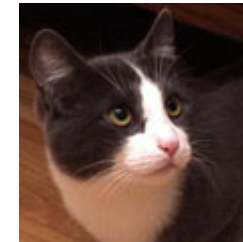
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## *Volunteer Application*

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Our Mission: AnimalSave transforms the lives of cats and dogs by providing humane education, affordable spay and neuter services, and finding loving homes.